



Creating Assets, Savings & Hope

2017 CASH MAINE INTAKE FORM FOR TY 2016

DATE: _____

**CONTACT
INFORMATION**

First Name _____ Middle Name _____ Last Name _____

Street _____ Town _____ Zip _____

Date of Birth (mm/dd/yyyy) _____ Email _____

Phone _____ Sign me up for emails with tax and money tips: _____

1. How did you hear about this service?

- TV/Radio: _____
- Website: 211, CASH, Other _____
- Social media (Facebook, Twitter, LinkedIn)
- Newspaper
- Flyer: Location: _____
- Friend or family member
- Social service _____
- Employer
- Not sure
- Other _____

2. Did you file taxes last year?

- YES NO
- IF YOU DID file, how?
 - Had taxes done here
 - Used another free site like AARP or CASH (not here)
 - Paid for service (Liberty Tax, H&R Block, TurboTax)
 - Friend/family/self
 - Free file online service

3. Did you receive the earned income tax credit (EITC) last year?

Yes No Not sure

4. Work status:

- Employed full-time
- Employed part-time or seasonal
- Employed at two or more part-time jobs
- Self-employed
- Unemployed
- Retired
- Full-time homemaker
- Student

5. Education (Check highest level completed):

- Did not complete high school
- GED, HiSET, or high school diploma
- college coursework
- Associate degree
- Bachelor degree
- Graduate degree

6. Public benefits received last year (food stamps, TANF, General Assistance, or MaineCare):

YES NO
 If yes, which ones? _____

7. Housing status:

- Subsidized Housing
- Rent
- Own
- Live with friends/family
- Homeless
- Other _____

8. RACE (Circle all that apply):

- Caucasian/White
- African-American
- Latino/Hispanic
- Asian/Pacific Islander
- Native American; tribal affiliation _____
- Other _____

9. Other than English, what languages are spoken in your home? _____

10. Are you or your spouse a veteran from the US armed forces?

Yes No

11. Do you or any member of your household have a disability?

Yes No

12. Do you have a bank/credit union account?

Yes, use it regularly
 Yes, don't use it
 No

If you do it:

- Checking only
- savings and checking
- savings only

Turn page over



13. If you receive a tax refund this year, what will you do with it? (Rank in order of priority with 1 being first)

- Save it
- Spend it
- Pay down or pay off debt

14. Which of these are challenges for you and your family? (Check all that apply)

- having enough to eat
- paying bills
- affordable housing
- money for unexpected things
- reliable transportation
- saving money for retirement
- keeping my home warm
- affordable and reliable childcare

15. Which of the following have you experienced in the past two years that has impacted your household finances? (Check all that apply)

- changed jobs/had period of unemployment
- had serious financial problems (lost credit card, car repossessed, refused for loan etc.)
- had serious medical problems (lost 5 or more days of work)
- moved more than twice
- dropped out of school
- Other _____

16. Rank your top 3 financial goals (1 being highest)

- save for a house
- save for retirement
- pay down debt (school loans, credit cards, etc.)
- Buy/repair a car
- make home repairs
- invest in education for myself
- invest in education for my children

For Individual Information Session Notes

Topics discussed-Check all that apply

Referrals made-Check all that apply

Household budget

- My Money Works-NVME
- Subsidized housing
- Rainy Day Savings-NVME
- Food bank

Student loan debt

- FAME
- www.studentloans.gov
- CEI student loan counseling

Improve credit/reduce debt

- My Money Works-NVME
- Money Management International

Heating/energy costs

- Energy conservation assistance
- LiHEAP

Saving for education

- Family Development matched savings,
- NextGen College Investing Plan

Saving for retirement

- NVME individual assistance

Saving for other goals

- Family Development matched savings
- Rainy Day Savings-NVME

Health insurance

- CAHC (Consumers for Affordable Health Care)

Home ownership

- hoMEworks

Other referrals: _____

Set new savings account goals (make regular deposits to):

Type of account: _____ Open Increase

Sign up for a class/workshop (free):

Money management Yes No

Home ownership Yes No

Career, self-employment or professional development Yes No

In-Session Services:

Credit score check

Pull credit report

Unclaimed property check

Suggested Action steps

(in addition to referrals)

Other Notes

